Appointment Clock Buddies
Teacher Directions

Overview: This activity is a fun way to create ready-made sets of partners for cooperative learning lessons.

Steps:

1. Duplicate one copy of the Appointment Clock printable for each student and distribute prior to the activity.
2. To begin, ask students to write their own names and the date at the top of their clock papers.
3. Then ask students to stand up with their papers and a pencil and begin moving quietly around the room.
4. Give an audible signal (clap, chimes, buzzer, bell, etc.) and have students stop and find a partner.
5. When everyone has a partner, ask them to sign their partner’s paper on the 3 o’clock line. It’s very important that they all start on the same line.
6. Give the signal to move and have students mix around the room. Signal them to stop and find a new partner. This time you’ll need to check to be sure everyone does have a new partner before you proceed with the next step. You may have to switch a few students to create new pairs.
7. Now ask students to sign each other’s papers on the 6 o’clock line.
8. To complete the activity, have students mix around and pair up two more times. They’ll sign next on the 9 o’clock line and finally on the 12 o’clock line. If you have a small class, it may take some help on your part to make sure everyone has a new partner for each time slot.
9. After all lines are signed, students return to their seats and put their papers in a safe place such as in the front of their binders.
10. Now each time you need for them to form partners, have them take out their appointment clocks and name one of the four times. For example, “Today you will meet with your 9 o’clock appointment to complete your graphic organizer.”

Note: Each time you use the clock, remind students to put their clocks away in a safe place. After half a dozen kids have lost their clocks, this method of pairing becomes ineffective! Then it’s time to start over and make new clocks.