

## Evaluation Matrix

This reference tool is intended to provide guidelines for assigning the value of professional development activities and programs that would meet approval for PLUs.

**Standard(s) Addressed:** *Does the provider identify the standard(s) addressed by the professional study? (see below for list of standards)*  Yes  No

- Standard 1 Planning for Continuous Improvement
- Standard 2 Teaching and Learning
- Standard 3 Human Resources Development
- Standard 4 Diversity
- Standard 5 Community and Stakeholder Relationships
- Standard 6 Technology
- Standard 7 Management of the Learning Organization
- Standard 8 Ethics

*Does the professional study:*

- Address all key indicators for knowledge?  YES  NO
- Address applicable key indicators for ability?  YES  NO
- Align to all professional development standards?  YES  NO

**Targeted Participant(s):** *Does the provider identify the targeted participant(s) for the professional study? (see below for list of instructional leaders)*  Yes  No

- Principal (any grade level)
- Educational Administrator
- Supervisor (any subject and/or grade level)
- Superintendent-Principal
- Instructional Leader
- Administrator of Career and Technical Education
- Superintendent
- Practicing Instructional Leader
- Other , specify: \_\_\_\_\_

**Methods of Delivery:** *Does the provider identify any methods to reflect professional study content delivered over time?(see examples listed)*  Yes  No

- Saturday workshops (more than one Saturday)
- Extended seminars
- Distance learning/On-line courses
- Regional, state, national conferences/conventions
- Site visits
- Book studies
- Face to face (coaching/mentoring by specialist, instructional leader, or expert consultant)
- Workshop/Institute/Inservice, including summer, at local education agencies (LEAs) (more than one day)

**Locations of Delivery:** *Does the provider identify the locations of delivery for the professional study?(see examples listed)*  Yes  No

- Regional Inservice Center(s)
- Selected board of education district(s)
- Selected cities, towns, communities, or schools

**Delivery Time Frame:** *Is more than one delivery method identified to support professional study delivered over time?*  Yes  No

- Multiple-day (2-10 days, e.g., seminar, conference, institute, workshops)
- Distance learning/On-line courses
- Other
- Estimated number of contact/clock hours, specify type of contact expected (e.g. seminar seat-time, on-line, research, project, job embedded)

**Cost to Participant:** *Does the provider include cost to the participant?*  Yes  No

**Pre and Post Activities:** *Does the provider describe all requirements related to pre- and/or post-activities for successful completion of this professional study? **This is not the PS Method of Evaluation.***  Yes  No

- Pre-test/Post-test
- Pre-survey/Post-survey
- Pre-study/Pre-reading
- Post-Plan of Action
- Post-follow-up sessions/review
- Post-reflection

**Method of Evaluation:** *Does the provider identify methods of evaluation for the professional study?*  Yes  No

- Pre-test/survey
- Post-test/survey
- Post-follow-up sessions/review
- Student/instructional leadership data review
- Evaluation from outside consultant/agency
- Post-reflection

**PLU Approval Status:**  Approved  Approval Pending Resubmission

**Total PLUs Awarded:** \_\_\_\_\_