

Job-Alike Reflection Protocol

Outcomes:

- To cause each person to reflect on today's sessions as it relates to their grade and content area expertise.
- To prepare the job-alike groups to represent their grade and content teachers in LEA planning for implementation of College and Career Ready Standards.
- To gather information from job-alike groups that will inform the SDE in planning for the November Quarterly Meeting.

Materials:

1. Each participant will need the Note-Taking/Job-Alike Reflection handout given to them at the start of the day.
2. Each table group of job-alike participants will need an 11 x 17 Table Mat and pens/pencils to record their thinking about the 6 questions given on the handout.

Protocol:

Welcome the group. Make sure that you announce what job-alike group(s) is in this session (ex. Math K-5, or Literacy K-5, etc...). If you have more than one job-alike group because of the need to combine rooms, place each job-alike group at the same table (ex. Social Studies, Science, etc...). **Read** the outcomes to the group. Make sure that they record their "job-alike group name" on the Table Mat.

SAY – "Each of you have been taking notes throughout the day. During this session, we will discuss our learning at each table, think about what training and resources other teachers similar to us may need, and record our responses to each question on the Table Mat."

SAY – "I will give you six minutes for each question – to discuss and record your thinking for each question on the Table Mat. After each six minute time period, I will remind you of the time and encourage you to move ahead to the next question if you haven't done so already. Are there any questions? Begin." [Note: If for some reason the 40 minutes for this session are reduced, you can spend 4-5 minutes per question to try to get back on track.]

The Facilitator will:

- ✓ Keep a watch on the time and let the group know each time the 6 minutes are up, and direct them to move to the next question on the handout.
- ✓ The facilitator will walk around the room, making themselves available to answer questions for any table group that is not moving along in the process.
- ✓ The facilitator can provide a prompt by expounding on the question, giving an example, focusing the discussion on teacher practice, etc...
- ✓ Keep the discussion positive and moving along so that we can collect as much information as possible that will inform our next steps. As you listen to different table groups, encourage them to collect their thoughts on the Table Mat – "That's a great thought! Can you make sure to record that on the Table Mat for me? Thanks."
- ✓ Collect the mats and make sure the mats are headed to the SDE for data analysis.